THE UNIVERSITY OF QUEENSLAND ORGANISATIONAL STRUCTURE

ORGANISATIONAL UNIT TYPES, REPORTING LINES AND APPROVING AUTHORITIES

**Organisational Units**

The University is organised into academic, academic service and administrative units that are based on identifiable areas of mutual interest or activities. A unit is a formal grouping of staff, physical facilities and equipment established to conduct academic programs, be responsible for a major functional area of administrative and/or educational services or perform a discrete set of administrative or research activities. Each unit is accountable, through an appointed leader, to an officer of the University designated as having responsibility for it.

Responsibility for approving the establishment and disestablishment of units and/or other changes to the organisational structure of The University of Queensland is set out below. Unit type descriptions and reporting lines are also included.

### **1. Academic Unit**

| **Unit Type** | **Unit Type description** | **Designated Officer for reporting purposes** | **Approving Authority** |
| --- | --- | --- | --- |
| Senior Executive[[1]](#footnote-1) | The University’s organisational units report through an executive portfolio through to the Vice-Chancellor. | Vice-Chancellor | Vice-Chancellor |
| Faculty | The major academic organisational unit with responsibility for programs, schools, and centres (Refer to Senate Rule —Faculties).Leader: Executive Dean | Provost  | Senate |
| School | The Sub Faculty academic organisation whose prime focus is to carry on the teaching and research work of the University and to provide teaching and other services to such programs in faculties and academic sections that fall within its competence. (Refer to Senate Rule — Schools).Leader: Head of School | Executive Dean | Senate |
| Clinical School | A partnership between The University of Queensland and Queensland Health, or The University of Queensland and an international institution, to provide a range of educational settings for medical students.Leader: Head of Clinical School | Head, School of Medicine | Senate |
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| Division | Cluster of disciplines within a School.Leader: Head of Division | Head of School | Executive Dean |
| Faculty/School Division/Unit | A formal grouping which is responsible for a discrete set of activities which support an academic program. | Leader of Parent Unit | Executive Dean |
| Learning Support Unit | Improves the quality of teaching and learning in the University. University of Queensland Library, Graduate School, Institute for Teaching and Learning Innovation. | Senior Executive or Nominated Individual | Officer of the University designated as having responsibility for the unit |

### **2. Research Unit**

| **Unit Type** | **Unit Type description** | **Designated Officer for reporting purposes** | **Approving Authority** |
| --- | --- | --- | --- |
| Institute | Institutes are characterised by a significant organisational grouping, representing a number of different entities within the University, which provide a coordinated, university-wide focus for major area of research and service to external or internal stakeholders. (Refer to Senate Rules – Institutes).Leader: Institute Director | Provost or Deputy Vice-Chancellor (Research) | Senate |
| Institute Centre | Institute centres are established generally around an existing or emerging area of academic strength or expertise, primarily within a single UQ institute. Although they may involve individuals from other schools, faculties or institutes, they are primarily driven by and managed within an institute. Institute centres may be recognised nationally and/or internationally in the discipline.Leader: Director | Institute Director | Institute Director |
| University Centre | University centres recognise an established area of academic strength that benefits most from independent status as a separate academic unit. There is generally inter-faculty participation in the centre’s activities. The research or other activity of the centre is recognised internationally, with the centre’s programs including significant national and/or international collaborations.Leader: Director | Nominated Senior Executive or Executive Dean | Senate |
| Faculty Centre | Faculty centres recognise an established area of academic strength within one or more schools within a faculty or across faculties (but where one faculty is clearly the major driver and is prepared to manage the centre). They are generally interdisciplinary in nature and established to take advantage of external opportunities. They may be recognised nationally and internationally in the discipline, and their programs have a broader focus than for school centres.Leader: Director | Nominated Executive Dean | Vice-Chancellor |
| School Centre | School centres are established generally around an existing or emerging area of academic strength or expertise, primarily within a single school. Although they may involve individuals from other schools or faculties, they are primarily driven by and managed by one school. School centres may be recognised nationally and/or internationally in the discipline.Leader: Director | Head of School | Executive Dean |

### **3. Academic Service and Administrative Unit**

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| --- | --- | --- | --- |
| **Unit Type** | **Unit Type description** | **Designated Officer for reporting purposes** | **Approving Authority** |
| Academic/ Student Service | A Unit that supports staff/students in their efforts to pursue excellence in all aspects of teaching, learning and research by providing a range of services. | Nominated individual | Vice-Chancellor |
| Administrative Division | A large and operationally complex grouping of administrative directorates and/or sections with responsibility for a wider range of administrative and/or educational support services. | Chief Operating Officer/or Deputy Vice-Chancellor (Academic) | Vice-Chancellor |
| Administrative Directorate | A functional grouping of administrative sections formed to provide an identified administrative service. It may be part of a division. | Administrative Divisional Leader or Senior Executive | Chief Operating Officer/or relevant Senior Executive |
| Administrative Sections/Unit | A formal grouping which is responsible for the performance of a discrete set of administrative activities and processes. | Administrative Directorate Leader | Administrative Divisional Leader/ or relevant Senior Executive |
| Administrative Sub-Section | A specialised activity within an administrative section which requires dedicated resources and expertise. | Administrative Section Leader | Administrative Directorate Leader |

### **4. Organisational Bodies and Structures associated with the University**

| **Unit Type** | **Unit Type description** | **Designated Officer for reporting purposes** | **Approving Authority** |
| --- | --- | --- | --- |
| Residential Colleges | A University College associated with the University in a mutual relationship for the purpose of providing residential accommodation to University students, visitors and staff. Each College shall operate under a written constitution approved by the Senate (Part 4, *University of Queensland Act,* 1998 and Senate Rule — The Residential Colleges). | Senate | Senate/ Governing Body |
| Independent Operation | An organisation associated with the University. | Controlled Entities i.e. Board of Management | Senate |
| Commercial Structures | Structures created to facilitate commercial activities between the University and the community or to provide services to the University community on a commercial basis. | Controlled Entities i.e. Board of Directors | Senate |
| Affiliated Bodies | Bodies established for the purpose of a program of research and the training of research workers and with which the University has affiliated. (Senate Rule — The Affiliation of the Queensland Institute of Medical Research and The Affiliation of the Queensland Museum). | Council of the Institute/SenateThe Queensland Museum Board of Trustees/Senate | Senate |
| Service Provider | Bodies established to provide a community service to the University. | Governing Body | Senate |
| Student Organisations | Organisations established to represent student interests and provide services and facilities to students during their enrolment at the University. | Union Council | Senate |
| Staff Representative Bodies | Bodies established to represent staff. | Governing Body | Senate |

1. Refers to positions categorisation as a unit type under UQORG, in contrast to approval of appointment [↑](#footnote-ref-1)