



Undergraduate, Non-Award, and CSP Admissions – Schedule 1

Prescribed subjects and selection procedures

1. Definitions

In this schedule—

Applicant means a person applying for admission to a program.

Associate Dean (Academic) is the relevant Associate Dean (Academic) of the faculty administering the award. For non-award students, the Associate Dean (Academic) of the faculty administering the course.

Bachelor degree means the learning outcomes at level 7 under the Australian Qualifications Framework (AQF) with the volume of learning typically of 3–4 years duration.

Field position (FP) means a field position assigned to an applicant by the Queensland Curriculum and Assessment Authority.

Full year of tertiary study means 16 units of tertiary study at a bachelor degree level or higher or an amount the Academic Registrar considers equivalent.

Non-award student means a student enrolled to study one or more courses without being admitted to a program which leads to an award of this University or to an award at another tertiary institution.

Place means either a quota place or a fee paying place in a program.

Program means a program listed in [PPL 3.40.06d1 Undergraduate, Non-Awards, and CSP Admissions—Table 1](#).

QTAC means the Queensland Tertiary Admissions Centre.

Quota means the number of offers to be made.

Quota place has the same meaning as 'Commonwealth supported place' in the *Higher Education Support Act 2003* (Cth).

Rank means the admission score assigned to an applicant in accordance with [PPL 3.40.06d1 Undergraduate, Non-Awards, and CSP Admissions—Schedule 2](#)

Sub-rank is a further division used to give greater precision to a rank.

UQ means The University of Queensland.

2. Selection

The selection criteria to be used for each program are set out in [PPL 3.40.06d3 Undergraduate, Non-Award, and CSP Admissions – Table 1](#) and [PPL 3.40.06d4 Undergraduate, Non-Award, and CSP Admissions – Table 2](#). Unless stated otherwise, OP or rank will be used to select eligible applicants for offers.

3. Prerequisite requirements

- 3.1 To be eligible for consideration for admission to a program an applicant must have—
- (a) satisfied the prerequisite requirements; and
 - (b) met any other requirements set out in the table.
- 3.2 Subject prerequisite requirements may be met by—
- (a) obtaining an exit assessment in Queensland years 11 and 12 of not less than ‘sound achievement’ in 4 semester units for each prescribed subject; or
 - (b) completing equivalent or alternative qualifications approved by the Associate Dean (Academic).

4. Identification of OP or rank applicants

- 4.1 Subject to section 4.2, an applicant who has qualified for an OP in the year immediately preceding the year for which admission is sought, and who has not previously undertaken a full year of tertiary study, will be considered for admission on the basis of their OP. All other applicants will be considered for admission on the basis of a rank unless otherwise specified in [PPL 3.40.06d4 Undergraduate, Non-Award, and CSP Admissions – Table 2](#).
- 4.2 A school-student who is eligible to be considered for admission on the basis of their OP may be assigned a rank under section 5.

5. Assigning ranks

- 5.1 Ranks are assigned by the University in a hierarchy according to the applicant’s qualifications, as set out below—
- (a) if the applicant has previously undertaken a full year of tertiary study at bachelor degree level or higher, their rank is calculated according to [PPL 3.40.06 Undergraduate, Non-Award, and CSP Admissions – Schedule 2](#);
 - (b) if paragraph (a) does not apply, and the applicant completed year 12 as a full-time internal school-student in the year immediately prior to the year in which admission is sought if the applicant does not have an OP, their rank is calculated according to the relevant senior secondary level schedule which has been prepared by QTAC and approved by the Academic Registrar; or
 - (c) if paragraphs (a) and (b) do not apply, an applicant’s rank is calculated in accordance with relevant schedules prepared by QTAC and approved by the Academic Registrar or, if there are no relevant schedules, in a manner determined by the Associate Dean (Academic).
- 5.2 The rank for an applicant who is eligible for a rank under section 4.2 is calculated under section 5.1(c) and adjusted under the scheme approved by the Academic Board.

6. Order of offers

- 6.1 QTAC shall annually determine the rank or ranks (the “rank group”) which correspond to each OP.
- 6.2 All qualified applicants in each OP and corresponding rank group (together called the quota band) above that required to fill the quota will be offered places.
- 6.3 Where a quota is filled part way through a quota band, and offers cannot be made to all applicants in that band, the number of offers made must reflect approximately the proportion of OP and rank applicants in the band.

- 6.4 If it is necessary to choose between applicants with the same OP, places are allocated in order on the basis of—
- (a) major field position (MFP) as set out in the table; then
 - (b) subsidiary field position (SFP) as set out in the table; then
 - (c) if it is necessary to choose between applicants with the same MFP and SFP, the Associate Dean (Academic) will determine the order of offer, based on available academic data.
- 6.5 If it is necessary to choose between applicants with the same rank group, places are allocated in order on the basis of—
- (a) rank; then
 - (b) sub-rank; then
 - (c) if it is necessary to choose between applicants with the same rank and sub-rank, places are allocated in a manner determined by the Associate Dean (Academic).