

1.0 Authority and Applicability

1.1 Authority

This Electoral Code is approved and published by the Returning Officer pursuant to *PPL 1.30.01 Senate and Academic Board Elections Policy* ('Elections Policy').

1.2 Applicability

This Code applies to all elections conducted at The University of Queensland under the *Elections Policy*. This code applies to all nominated candidates and their representative agent/s.

2.0 Definitions

Campaigning The advocacy or advertising of a candidacy, including but is not limited to:

- public verbal advocacy of a candidate;
- distribution of campaign materials, including electronic distribution;
- posting of campaign signs or flyers; or
- use of other electronic means for distributing campaign materials, including use of social media.

Inducement In the context of this Code, anything offered by a candidate or their agent/s that persuades or encourages someone to do something.

3.0 Related Policies and Procedures

A candidate should be familiar with and comply with the University's Policies and Procedures that relate to the following:

- Integrity and Misconduct
- Use of University facilities
- Use of email and social media
- Code of Conduct
- Senate Rules and by-laws
- University Elections

4.0 Conduct of Candidates

During an election, a candidate must:

- 4.1 Act honestly in making any representation.
- 4.2 Avoid conduct that may reasonably be perceived to compromise a free and fair election.
- 4.3 Avoid influencing or affecting another person's election choices by giving, promising, or offering an inducement of any kind to anyone (excludes genuine policy promises made publicly).
- 4.4 Avoid making frivolous or vexatious complaints against an opponent.
- 4.5 Avoid behaviours that may reasonably be perceived as discrimination, harassment, and intimidation or bullying.
- 4.6 Comply with other relevant Charters and Codes of the University relating to conduct and elections.
- 4.7 Follow all reasonable directions of the Returning Officer, Chief Operating Officer, a Security Officer of the University or any person authorised by the Returning Officer.
- 4.8 Make all reasonable efforts to ensure their agent/s are aware of, and observe the standards of conduct set by this Code.

5.0 Campaigning

- 5.1 Campaigning for an election is only permitted once voting has opened and up until voting closes.
- 5.2 A candidate and/or agent must not leave campaign materials and paraphernalia e.g. leaflets, posters or badges, in the University's libraries, lecture theatres, and tutorial rooms or in other University buildings.
- 5.3 A candidate and/or agent may distribute campaign materials if they are taken by a person directly from the candidate and/or agent.
- 5.4 A candidate and/or agent must not affix to any surface or erect any election related signs on a University campus, this includes posters, leaflets and stickers, unless approved by the Returning Officer.
- 5.5 A candidate may be required to reimburse the University for all reasonable costs associated with:
- 5.5.1 Cleaning of discarded election materials on University buildings and land; or
 - 5.5.2 Removing unauthorised election signs, posters, leaflets or stickers on University buildings and land.
- 5.6 A candidate and/or agent is prohibited from directly or indirectly offering inducements of any kind to encourage voting or to encourage a vote to be cast specifically for a candidate.
- 5.7 A candidate and/or agent must not provide any polling facility, instruments or devices (virtual or physical) that enables or assists people to cast their votes.
- 5.8 A candidate and/or agent may apply to hire University facilities during the election campaign pursuant to established University procedures. For example, a candidate may hire a teaching space or meeting room for campaigning during an election at the rate set by the University. The candidate must pay the cost associated with the hire of the facility.
- 5.9 Unless authorised under this Code or another University policy, a candidate and/or agent must not, in the conduct of the candidate's election campaign:
- 5.9.1 Use University resources; or
 - 5.9.2 In any way disrupt staff or students or others from undertaking their normal activities at the University.

6.0 Non-compliance

- 6.1 If a candidate fails to comply with this Code, the Returning Officer may:
- 6.1.1 Issue a written warning to the candidate; or
 - 6.1.2 Refer the candidate's conduct to the ad hoc Senate Electoral Committee for determination.
- 6.2 Complaints about the behaviour of individuals (including a candidate) during an election should be made in accordance with section 2.17 of the Elections Policy.
- 6.3 Referrals to the ad hoc Senate Electoral Committee are considered in accordance with section 2.18 of the Elections Policy.



Signature of Returning Officer

Date: 4 February 2019

7.0 Meta Data for Document Management

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